

Employee Post-Travel Disclosure of Travel Expenses

Date/Time Stamp:

17 MAY -8 PM 2:21

Post-Travel Filing Instructions: Complete this form within 30 days of returning from travel. Submit all forms to the Office of Public Records in 232 Hart Building.

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☒ The original Employee Pre-Travel Authorization (Form RE-1), AND
☒ A copy of the Private Sponsor Travel Certification Form with all attachments (itinerary, invitee list, etc.)
MIT Security Studies Program through an ongoing grant from the Frankel Foundation

Private Sponsor(s) (list all):

Travel date(s): April 19-21, 2017.

Name of accompanying family member (if any):

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING DID NOT INCREASE DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate	430.55	488.00	207.84	16.18 cab 22.22 cab 10.00 tote bag (if taken)
<input checked="" type="checkbox"/> Actual Amount				

Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate				
<input type="checkbox"/> Actual Amount				

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.):

agenda attached

5/8/17 Emily Manning
(Date) (Printed name of traveler)

(Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the Employee Pre-Travel Authorization form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

5/8/17
(Date)

(Signature of Supervising Senator/Officer)

Date/Time Stamp:

EMPLOYEE PRE-TRAVEL AUTHORIZATION

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220**. Incomplete and late travel submissions will **not** be considered or approved. This form **must** be typed and is available as a fillable PDF on the Committee's website at ethics.senate.gov. Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

Name of Traveler: Emily Manning
Employing Office/Committee: Senate Foreign Relations Committee
Private Sponsor(s) (list all): Security Studies Program, Massachusetts Institute of Technology
Travel date(s): April 19 - 23
*Note: If you plan to extend the trip for any reason you **must** notify the Committee.*
Destination(s): Cambridge, MA

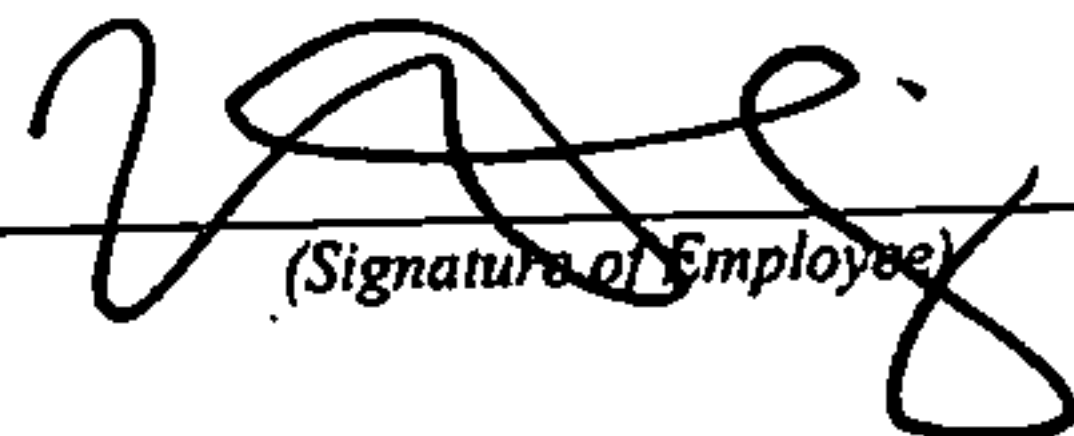
Explain how this trip is specifically connected to the traveler's official or representational duties:

As the policy assistant on regional Asia issues, the nuclear focus of the program - specifically with regard to North Korea - will increase my ability to contribute and advise on current issues and policy options in the region.

Name of accompanying family member (if any): _____
Relationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

3/27/2017
(Date)


(Signature of Employee)

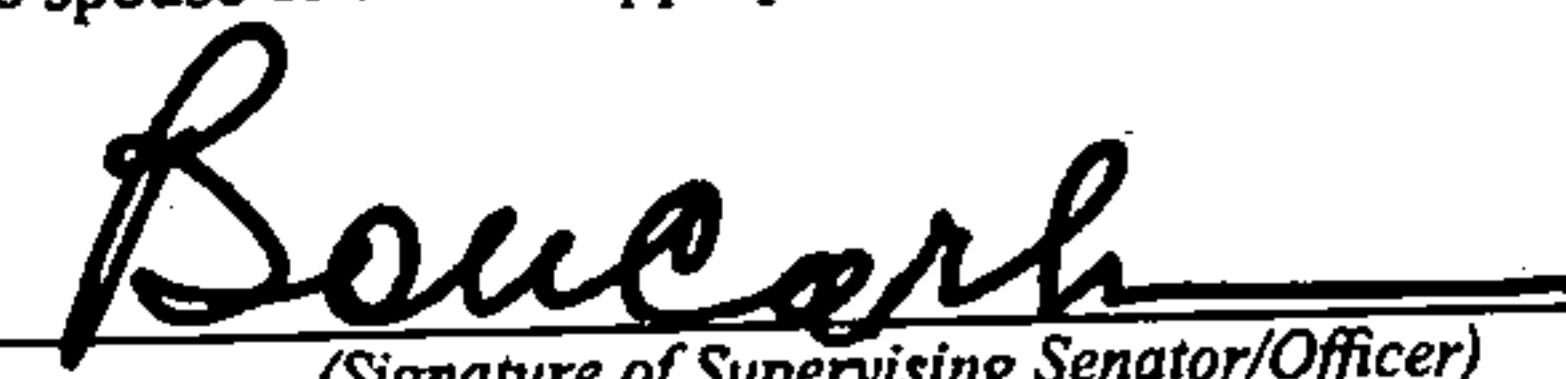
TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

I, Bob Corker hereby authorize Emily Manning
(Print Senator's/Officer's Name) (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☐

3/27/2017
(Date)


(Signature of Supervising Senator/Officer)

Manning, Emily (Foreign Relations)

From: Helen Haislmaier <LDI@iqmailer.com>
Sent: Friday, February 17, 2017 2:27 PM
To: Manning, Emily (Foreign Relations)
Subject: Invitation to MIT Seminar on Nuclear Weapons in the 21st Century, April 19-21

Please find enclosed an invitation from MIT's President Reif to the 19th Senior Congressional & Executive Branch Seminar, being held on and around the MIT Campus April 19-21, 2017.

If the seminar is not relevant to your current position, please feel free to forward it to a pertinent colleague. Please contact my colleague, Harlene Miller, at 617-258-6531, or harlenem@mit.edu, if you have any questions.

*Kind regards,
Helen Haislmaier
Program Coordinator MIT Washington Office*

**L. Rafael Reif, President
Massachusetts Institute of Technology
77 Massachusetts Avenue
Cambridge, MA 02139-4307**

February 17, 2017

Dear Emily,

I am pleased to invite you to participate in the 19th annual Seminar for Senior Congressional and Executive Branch Staff, to be held on the MIT campus from noon on Wednesday, April 19, until noon on Friday, April 21, 2017. It is sponsored by the MIT Security Studies Program through an ongoing grant from the Frankel Foundation:

The subject of this year's seminar is "Nuclear Weapons in the 21st Century: Dangers,

Strategies and Policymaking." Top outside experts and MIT faculty will focus on nuclear strategies, nuclear problem states like North Korea, homeland security and nuclear terrorism, budgeting and the U.S. weapons arsenal, and the future of nuclear power and its implications for proliferation. The seminar includes strategic, political, and military analysis. Experts at the MIT Lincoln Laboratory will review advanced technology developments that could produce new options for the American military.

As in the past, we are inviting Senior Congressional and Executive Branch staff from a variety of related policy areas and from committees that will be affected by policy choices that must be made. Participation is by invitation, with the number of attendees limited to encourage intensive interaction among participants, MIT faculty, and guests from industry and academia. Support from the Frankel (MIT) Global Policy Fund makes it possible for us to reimburse, as necessary, the cost of travel and hotel accommodations. We are carefully following Ethics Committee requirements and will provide you with the necessary forms to satisfy your particular ethics requirements.

The organizers of this year's seminar include Dr. Roger Petersen, Arthur and Ruth Sloan Professor of Political Science at MIT and Acting Director of the MIT Security Studies Program; Dr. Jim Walsh, Senior Research Associate at the MIT Security Studies Program; and Dr. Israel Soibelman, Assistant to the Director for Strategic Initiatives at Lincoln Laboratory.

If you would like to attend, you may apply no later than Friday, March 3, at http://www.regonline.com/2017_seminar, and you will be notified by Tuesday, March 8. If you are offered a place, this will allow sufficient time for filing the necessary paperwork with your Ethics Committee by Monday, March 20. Places are limited, so early application is strongly suggested. Harlene Miller at the MIT Security Studies Program will be happy to answer any questions, and she can be reached at 617-258-6531 or at harlenem@mit.edu. My MIT colleagues and I look forward to welcoming you to our campus on April 19, 2017.

Sincerely,

L. Rafael Reif

DRAFT AGENDA

19TH MIT Senior Congressional and Executive Office Branch Seminar
Nuclear Weapons in the 21st Century: Dangers, Strategies and Policymaking
April 19-21, 2017

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Sessions to be held at various locations on the MIT Campus. Bus transportation will be provided.

Wednesday, April 19

8:30 am: American Airlines Flight 2169 from Washington Reagan Airport Arrive Boston Logan Airport

Take bus to Hyatt Regency Cambridge to drop luggage off

11:15 am: Bus departs for MIT Samberg Conference Center Registration

12 Noon: Luncheon with Keynote speaker, Rebecca Hersman, Director, Project on Nuclear Issues, and Senior Adviser, International Security Program, Center for Strategic and International Studies

2:15 pm: **Panel 1 Allies and Adversaries in Asia: The Nuclear Landscape**

Chair: M. Taylor Fravel, Associate Professor of Political Science, MIT

Japan: Richard Samuels, Ford International Professor of Political Science and Director of the Center for International Studies, MIT

India/ Pakistan: Vipin Narang, Mitsui Career Development Associate Professor of Political Science, MIT

China: Eric Heginbotham, Principal Research Scientist, MIT

3:45 – 4 pm: Break

4:00 pm: **Panel II US Nuclear Strategy in the 21st Century: Modernization and other Choices for Congress and the Executive**

Chair: Barry R. Posen, Ford International Professor of Political Science and Director of the MIT Security Studies Program

Austin Long, Assistant Professor of International and Public Affairs, Columbia University

Benjamin Friedman, research fellow in defense and homeland security studies, CATO Institute

Friday, April 21, 2017

7:30 – 8:30 am: Breakfast at the Hyatt Regency Cambridge

8:45 am: Bus to MIT Security Studies Program, Lucian Pye Room, 4th Floor, 1 Amherst Street, Cambridge

9:00 am: **Panel IV Policymaking: Congressional and Executive Action Areas**

Chair: Owen R. Cote, Associate Director, MIT Security Studies Program

Homeland Security/Nuclear Terrorism: Matthew Bunn, Professor of Practice, John F. Kennedy School of Government, Harvard University

Sanctions: John Park, Director, Korea Working Group, Adjunct Lecturer, Harvard Kennedy School

Intell Issues: Andrea Hall, Senior Director for WMD Terrorism & Threat Reduction - National Security Council

11:00-11:15 am: Break

11:15 am: **Panel V Nuclear Energy and Proliferation: Linkages and Future Directions**

Chair: Scott Kemp, Norman C. Rasmussen Associate Professor of Nuclear Science and Engineering at MIT, and director of the MIT Laboratory for Nuclear Security and Policy

Panel: TBA

1 pm: Closing remarks Box Lunch

2:30 pm: Travel from Hyatt Regency to Logan Airport

4 pm: Depart Logan Airport, American Airlines flight 2119

5:28 pm: Arrive Washington, DC, Reagan National Airport

Email correspondence from:
MIT Washington Office, 820 1st Street, NE Suite 610, Washington, DC 20002

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PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should NOT submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee MUST also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1. Sponsor(s) of the trip (please list all sponsors): Security Studies Program, Massachusetts Institute of Technology
2. Description of the trip: Educational seminar over 3 days at MIT for Congressional and Executive Branch staff on Nuclear Weapons in the 21st Century: Dangers, Strategies and Policymaking. The seminar will include sessions with MIT faculty and visiting experts in the field and will also include a 1/2 day of briefings on defense and technology issues at MIT's Lincoln Laboratory in Lexington, MA.
3. Dates of travel: April 19-21, 2017
4. Place of travel: Washington, DC to Cambridge, MA and back. There will be a 1/2 day of briefings at MIT's Lincoln Laboratory in Lexington, MA (bus service provided).
5. Name and title of Senate invitees: See attached list
6. I certify that the trip fits one of the following categories:
☐ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal and do not retain or employ registered lobbyists or agents of a foreign principal and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
- OR -
☒ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (see question 9).
7. ☒ I certify that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
- AND -
☒ I certify that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I certify that:
☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
- AND -
☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (see question 9).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

- OR -

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (see questions 6 and 10).

- OR -

☒ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel: The seminar is built around an intensive three day educational program on the MIT

campus, as the attached itinerary indicates. It would not be possible to cover the necessary material in less time.

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

The Massachusetts Institute of Technology (MIT) is a major non-profit research university, and has organized an annual three-day intensive educational seminar on science and technology public policy-related issues for Congressional Staff, and in more recent years, including Executive Branch Staff, since 1992. The seminar is held on its campus and utilizes its faculty, alumni experts, and outside experts. An MIT faculty committee hosts and organizes the seminar.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission: The Massachusetts Institute of Technology is a major non-profit research university with a mission focused on education and research in science, engineering and technology related fields and policy areas. MIT sponsors and supports this seminar as a public service to educate staff from Congress and the Executive Branch in important public policy issues directly related to their service missions in science, technology, and other areas of scholarship that will best serve the nation and the world in the 21st century.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

MIT has hosted this seminar, on a wide range of public policy issues related to science and technology, almost every year since 1992.